



REQUEST FOR PROPOSALS:

HOSTING 2013 ANNUAL CONFERENCE

*Deadline for Submission: **April 2, 2010***

<p>Call for Proposals</p>	<p><i>The League of Historic American Theatres, a growing network of more than 270 historic theatres throughout the U.S. and Canada, seeks proposals for hosting its 37th Annual Conference and Theatre Tour during July, 2013. We seek a strategic partner to help ensure that our annual conference responds to the professional development needs of members engaged in sustaining historic theatres, while attaining financial goals necessary for sustaining our association.</i></p>
<p>About the League</p>	<p>The League of Historic American Theatres, Inc., a non-profit membership association founded in 1976, is a professional network dedicated to sustaining America's historic theatres for the benefit of their communities and future generations. League members have driven the rescue and rehabilitation of hundreds of historic American theatres for more than three decades.</p> <p>We believe that historic theatres are irreplaceable social, economic, historic and cultural resources for their communities. As iconic, creative places of public assembly, they build community loyalty, reinforce community identity and heritage, stimulate downtown revitalization, promote pride of place and anchor creative economies.</p> <p>Historic theatres are successful survivors. Their longevity is due to managements who constantly adapt their programming, operations and facilities to remain relevant and to communities who embrace them. We envision these unique showcases for human creativity, arts and culture as vital assets in livable communities throughout North America.</p> <p>Since 2005, the League has been making a transition from an organization best known for a membership that helps save historic theatres to a membership increasingly concerned with the tools, techniques and technologies of sustaining historic theatres at the center of their communities. By shifting focus to sustainability of operating theatres, the League can better sustain the field and assist emerging theatres.</p> <p>Recognizing issues and challenges unique to operating historic theatres, the League of Historic American Theatres facilitates information exchange among members through peer interaction, conferences, and collaborative projects.</p>
<p>About the League's Annual Conference</p>	<p>The League's annual conference is the largest national gathering of historic theatre professionals, community leaders, service providers and suppliers, and other experts, attracting participants from across the U.S. and Canada to a different location each July to learn and be inspired by a local host community. The conference engages 250-350 conference attendees each year, including delegates from over a hundred historic theatres.</p> <p>Each LHAT conference offers historic theatre professionals opportunities for gaining practical information for improving their communities, their businesses and their historic facilities. The four-day conference includes dynamic speakers, educational sessions in a variety of formats, a service providers and suppliers expo, tours of historic theatres, recognition of outstanding historic theatres and individuals, plus networking through special events, receptions and banquets. <i>(Additional information about the League's annual conference is available on our website: www.lhat.org.)</i></p>
<p>Proposal Submission</p>	<p>Deadline for Submission: April 2, 2010</p> <p>Submit a proposal in narrative format, addressing each of the conference host selection criteria listed on the reverse side of this page. <i>(Electronic submission preferred.)</i> Also, include the following information and support materials: contact information (name, title, organization, address, phone number and email address), short bios of prospective local steering committee members and web links for prospective conference hotel, other venues for conference events and local attractions.</p>
<p>Questions:</p>	<p>Contact the LHAT office (toll-free) at (877) 627-0833</p>

**Conference
Host
Selection
Criteria**

In selecting a host for its annual conference, the League of Historic American Theatres, Inc. (LHAT) seeks:

1. A friendly local committee, led by an LHAT historic theatre member and including local and regional members as well as community leaders, that will assist staff in planning and implementing the conference by:
 - Identifying unique community characteristics of potential interest and value to historic American theatres.
 - Identifying and helping secure local venues for receptions and other special events.
 - Identifying and helping engage local experts in planning theatre tours, educational sessions and plenary sessions.
 - Identifying and helping obtain funds and/or in-kind contributions to defray conference costs.
 - Engaging local/regional media in publicizing the conference.
 - Identifying and helping engage local volunteers to assist with conference logistics.
2. Cluster of historic theatres within a 30-mile radius.
3. A significant number of historic theatres within a 3-4 hour driving distance of the city from which the conference could attract participants and new members.
4. A community served by an airport providing good access from through out the country.
5. Availability of a downtown hotel (preferably historic) that:
 - Can accommodate conference sessions (plenary sessions, concurrent break-out sessions, small group meetings, and banquets);
 - Offers lodging room rates for our participants (up to 350) at a reasonable rate; and
 - Is located within easy walking distance of a variety of restaurants and other attractions of interest to League members.



**Send your
Proposal to:**

E-mail: info@lhat.org (electronic submission preferred) or ***Fax:*** (410) 837-9664

Mail: League of Historic American Theatres
334 N. Charles Street ♦ 2nd Floor ♦ Baltimore, MD 21201-4301